

PAYMENT INSTRUCTIONS

Portsmouth 2012 Reunion

1. FOR UK RESIDENTS & OVERSEAS MEMBERS WITH UK BANK ACCOUNTS

- a) Payment by cheque: Please complete the BOOKING FORM and return with your cheque for the GRAND TOTAL payable to – **Association of Old Worcesters - 2012**
- b) Payment by Internet Banking: Please instruct your bank to transfer to this account –

Sort Code : 40-45-32
Account No. : 21489720
Bank (in UK) : HSBC Bank plc
Account Name : AOW Reunion 2012
Bank Address : 120 High Street, Uckfield, East Sussex, TN22 1PX, UK
Reference : Please include your forename & surname so that we can easily identify your payment.

When paying by internet banking please ensure that your booking form is returned by post or via the Portsmouth 2012 Reunion website to Roger Boatman, whose address is at the bottom of the booking form.

2. FOR OVERSEAS MEMBERS WITHOUT A UK BANK ACCOUNT BUT WHO ARE ON THE INTERNET. (NOT FOR UK MEMBERS)

We would recommend that where possible, members who have access to the Internet pay by PayPal. This is the easiest and most cost effective way of transferring your money to the Association.

- a) Log on to www.hms-worcester.me.uk/2012 (The Portsmouth 2012 Reunion)
- b) Click on to the link marked BOOKING on the right or left of the page.

There are three BOOKING FORMS.

Excel Format for filling in on line, copying and attaching to an e-mail to Roger Boatman with payment to follow.

Word Format for printing off, filling in by hand and returning by post with payment to follow.

PayPal 'Add to Cart' icon gives you the option of booking individual events, giving you the total for what you have booked and then follows with instructions for payment. The money will be paid direct from your local bank account to PayPal who will then transfer it to the AOW Reunion 2012 bank account in the UK. The Association will automatically receive your completed booking form. Please note that there may be a small charge payable to cover the cost of admin. and PayPal transfer cost.

3. FOR OVERSEAS MEMBERS WITHOUT A UK BANK ACCOUNT & WHO ARE NOT ON THE INTERNET

- a) Please fill in the standard BOOKING FORM with this mail out.
- b) Please note that the Association must receive the amount of the TOTAL on your BOOKING FORM and that all banking and administration charges connected with the transfer must be paid by the person making the transfer.
- c) Take the BOOKING FORM & PAYMENT INSTRUCTIONS to your bank and ask them to transfer the GRAND TOTAL to the Association of Old Worcesters bank account details of which now follow:

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Bank (in UK) : HSBC Bank plc
Account Name : AOW Reunion 2012
Bank Address : 120 High Street, Uckfield, East Sussex, TN22 1PX, UK
IBAN : GB48MIDL 404532
Swift : MIDLGB2160N
Reference : Please include your forename & surname so that we can easily identify your payment.